

THE STATE OF TEXAS *

COUNTIES OF POTTER
AND RANDALL *

CITY OF AMARILLO
AIRPORT *

On this 16th day of April 2012, the Airport Advisory Board of the City of Amarillo, Texas convened in regular session in the Kritser Conference Room at the Rick Husband Amarillo International Airport.

| MEMBER | TERM EXPIRES | PRESENT TODAY | NO. MEETINGS HELD SINCE APPOINTMENT | NO. MEETINGS ATTENDED SINCE APPOINTMENT | EXCUSED |
|-----------------|-----------------|------------------|---|---|---------|
| Michael Cruz | 10/01/13 | Yes | 18 | 15 | 3 |
| Robert Dempsey | 10/01/13 | Yes | 6 | 4 | 2 |
| John Whitaker | 10/01/13 | Yes | 6 | 6 | 0 |
| Lawrence Walker | 10/01/13 | Yes | 18 | 17 | 1 |
| Bob Murray | 10/01/14 | Yes | 1 | 1 | 0 |
| Dale Williams | 10/01/14 | Yes | 14 | 9 | 5 |
| Robert Gamble | 10/01/12 | Yes | 21 | 14 | 7 |
| Jim Mitchell | 10/01/12 | Yes | 10 | 10 | 0 |
| Dr. Tom Nichols | 10/01/12 | Yes | 21 | 18 | 3 |

Absent: None

Also present were the following ex-officio members:

Patrick Rhodes, Director of Aviation
Marcus Norris, City Attorney

and the following guests: Steven Picou
Chuck Speed
Ken Bjork
Greg Daniel
Loralu Raburn
Michael Westmoreland
News Channel 7
Amarillo Independent Paper

- 1) Call the Meeting to Order: Dr. Tom Nichols called the meeting to order.
- 2) Introduce New Advisory Board Member: Dr. Nichols introduced our new Airport Advisory Board Member, Bob Murray. Mr. Murray briefed the group on his professional background including his aviation experience.
- 3) Regular January 23, 2012 Meeting: Motion to approve the minutes of the regular January 23, 2012 meeting was made by Mr. Jim Mitchell and seconded by Mr. Michael Cruz; motion carried unanimously.
- 4) Action Items:

1) None:

5) Discussion Items:

1) Ticket Level Bridge Project Update: Mr. Steven Picou updated the Advisory Board on the progress of the ticket level bridge project. Mr. Picou stated that the project is still moving forward. The upper deck is currently closed while a final seal coating is being applied. Mr. Picou announced that the preferred parking lot will re-open this week. This project is expected to be completed on May 6, 2012.

2) Terminal Building Operations Report: Mr. Rhodes stated the terminal building project has been completed. All close out documents are complete. There are a few warranty issues that are still being worked on such as doors and the paging system. An additional warranty related problem, are the heating and air-conditioning units on the boarding bridges. We expect the compressors to be replaced and adjustments made to the heat side of the equipment.

3) Status Report on upcoming Capital Projects:

a. Drainage: Mr. Rhodes advised the board that we have finished plans for the drainage project at the terminal building. We expect bids to be opened this week.

b. Terminal Generator: Mr. Rhodes explained that a generator was included in the plans for the terminal building construction and was value engineered out of the project due to budget constraints. He advised the board that the electrical engineers are here today to finish the specifications and we should be able to have this project complete before winter this year.

c. Consolidated Rent Car Facility: Mr. Rhodes stated that we received the 60% drawings of the rental car facility last week. Mr. Rhodes advised the board that we will also re-bid for rental car services during this same time frame.

4) RFP – Food Concession: Mr. Rhodes announced that the food vending contract is out for bid due to Airhost contract ending in June of 2012.

5) American Airlines Bankruptcy: Mr. Rhodes briefed the group the American Airlines bankruptcy. Enplanements for American Eagle have been significantly lower, but appear to be returning to normal with the reinstatement of several flights. Currently, American Eagle is back up to 8 flights a day.

6) Jet Blue Landing: Mr. Rhodes briefed the Advisory Board on the events that occurred during the Jet Blue landing at that Amarillo Airport due to pilot having a medical emergency.

7) Artwork: A presentation was given to the Advisory Board by Loralu Raburn and Michael Westmoreland on a piece of artwork entitled “Air Traffic.” There are no guidelines in place at this time for artwork being displayed in the terminal building.

8) Lost Money: Mr. Rhodes briefed the group on the \$9,705.00 that was found by Airhost employee Sara Menh. The money was turned into the Airport Police.

9) Enplanement Report: Mr. Rhodes presented the Airport Advisory Board with the Airport Enplanements/Operations Report. This report includes data through March 31, 2012.

6) Discussion of Citizen Comments: There were no comments at this time.

7) Adjournment: Meeting was adjourned by Dr. Tom Nichols.